



# Speak English

Business English 1

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# Speaking English in the classroom

To speak English in the classroom,  
you must learn to speak well

To be a good speaker:

a/ be a listener (radio BBC, podcasts, English people, teachers of English, classmates)

b/ be a TV viewer (English audio, subtitles either in English or Spanish)

c/ be a reader (read texts, quotes, books, novels, newspapers, magazines, etc)

d/ consult dictionaries (monolingual dictionaries & bilingual ones)

e/ study grammar

f/ study vocabulary

# This is a sample of grammar: verbal tenses you should know



grammar.english.tips



- 1- **Present Simple** - I do
- 2- **Present Continuous**- I am doing
- 3- **Present Perfect**- I have done
- 4- **Present Perfect Continuous**- I have been doing
- 5- **Past Simple**- I did
- 6- **Past Continuous**- I was doing
- 7- **Past Perfect**- I had done
- 8- **Past Perfect Continuous**- I had been doing
- 9- **Future Simple**- I will do
- 10- **Future Continuous**- I will be doing
- 11- **Future Perfect**- I will have done
- 12- **Future Perfect Continuous**- I will have been doing





# A video showing useful language in the classroom

Useful language in the classroom

*-repetition of sentences-*

<https://www.youtube.com/watch?v=WxWEQhQJwg>

YouTube video (8:33 mins.)



# Well, Mondays exist

When Monday hits you out of nowhere



# Phonetic Alphabet

A - alpha  
B - bravo  
C - charlie  
D - delta  
E - echo  
F - foxtrot  
G - golf  
H - hotel  
I - india  
J - juliet  
K - kilo  
L - lima  
M - mike

N - november  
O - oscar  
P - papa  
Q - quebec  
R - romeo  
S - sierra  
T - tango  
U - uniform  
V - victor  
W - whiskey  
X - x-ray  
Y - yankee  
Z - zulu

# Cool (10 points)

## Here's what's cool:

1. Saying "thank you."
2. Apologizing when you're wrong.
3. Showing up on time.
4. Being nice to strangers.
5. Listening without interrupting.
6. Admitting you were wrong.
7. Following your dreams.
8. Being a mentor.
9. Learning and using people's names.
10. Holding doors open for others.

# The importance of learning the NATO alphabet





# SPEAKING TIPS

advanced



## When you don't understand the question

- Please, forgive my nervousness.
- I didn't quite follow that. Could you please repeat the question?
- Sorry. Could you repeat that please?
- Do you mean we should...?
- I didn't catch what you said. Could you repeat it please?
- I didn't grasp what you meant. Could you say that again?
- I'm not clear about something. Could I ask a question?

## Personal Preferences

- I prefer doing... than doing
- I can't really say which I prefer. It depends on...
- As for which I prefer, well it depends on...
- I would choose the... because...
- Personally speaking and being actually a teenager, I would definitely choose / prefer...
- I'd rather do...

## Introducing the topic

- More and more people (are doing)...
- The trend nowadays is towards (doing)...
- Over the past ten years or so the media have frequently carried reports of...
- Recent research indicates that ...
- Although most people would generally agree that ... few would deny that...

## Stating your opinion

- As I see it...
- As far as I am concerned...
- From my point of view...
- It seems to me that...
- I would also say that...
- I am convinced that...
- I am inclined to believe that...
- There is no doubt in my mind that...
- One of the drawbacks of...is...
- However, one of the benefits is that...

## Presenting arguments

- One justification often given for... is that....
- Those who object to... often argue that...
- Another objection is that...
- However, it should not be forgotten that...
- Some people are opposed to... on the grounds that...
- One of the drawbacks of...is...
- However, one of the benefits is that...
- Generally speaking there are both advantages and disadvantages to either way.
- On the one hand... On the other hand...

## Agreeing

- I agree with... I also think that...
- I am in complete agreement with...
- I'm in favour of...
- I would also like to add...
- Similarly, I believe that...
- I suppose you're right.
- I suppose you have a point there.
- I think that's a good point, but I believe we have to remember that...
- Another equally common problem is...
- Undoubtedly it is true to say that...
- It is my conviction that...

## Disagreeing

- I disagree because I think that...
- We should take into account the fact that...
- On the other hand...
- I see what you're saying but I think...
- Perhaps. But don't you think that...?
- Another way of looking at it is...
- On the contrary...

## Changing topic

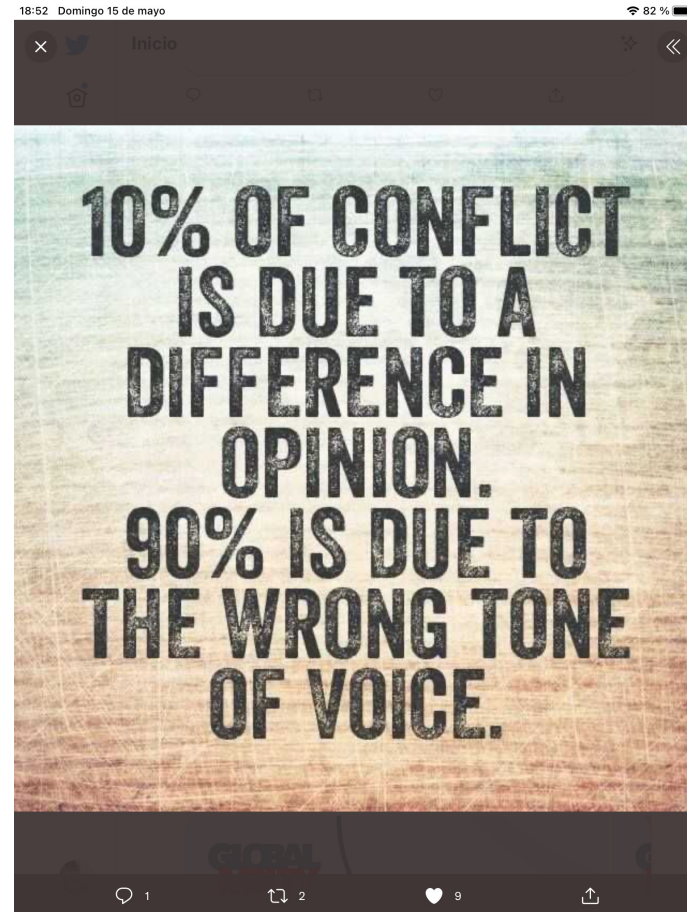
- As regards the...
- Concerning the...
- As for the...

## Describing causes

Click on the image

Speaking tips

# The wrong tone of voice



# The English alphabet

<https://youtu.be/8KjezV-IK4s>

YouTube video (53 seconds)

Alphabet Pronunciation				
A	B	C	D	E
[eɪ]	[bi:]	[si:]	[di:]	[i:]
F	G	H	I	J
[ef]	[dʒi:]	[ertʃ]	[aɪ]	[dʒeɪ]
K	L	M	N	O
[keɪ]	[el]	[em]	[en]	[əʊ]
P	Q	R	S	T
[pi:]	[kju:]	[ɑ:]	[es]	[ti:]
U	V	W		
[ju:]	[vi:]	['dʌbəlju:]		
X	Y	Z		
[eks]	[waɪ]	[zed/zi:]		

EnglishClub.com



# Speak more clearly -daily practice-

<https://youtu.be/9IEys7g2YFc>

@YouTube video (6:48 mins.)

**Your cell phone has already  
replaced your watch, camera,  
calendar, and alarm clock.  
Don't let it replace  
your family.**

